

The purpose of the Heart of America Van Council, here after known as H.O.A.V.C. is to promote the recreational sport of street vanning, and to help organize and coordinate van events.

ARTICLE I – MEMBERSHIP

A.

- 1) Any person age 18 or older, who owns a van, or any organized Van Club.
- 2) Clubs must be incorporated to be a member of H.O.A.V.C.
- 3) A member of a Van Club holding membership in H.O.A.V.C. in good standing, is considered a member by association of H.O.A.V.C.
- 4) Associate Member: A person who does hold membership in H.O.A.V.C. but cannot vote nor hold office. They will however be entitled to receive the H.O.A.V.C. newsletter. Upon the purchase of a van, Associate members will be converted to full membership.

B.

- 1) A van for the purpose of the organization is a vehicle licensed as a van and does not have bathroom or cooking facilities built in.

C.

- 1) DUES: \$35.00 annually for Clubs and \$25.00 for Individuals, January 1st through December 31st.

D.

- 1) VOTING is limited to two (2) votes per member club and one (1) vote per Independent member.

E. APPLICATIONS FOR MEMBERSHIP

- 1) When a membership form is filled out and submitted with dues, the applicant is considered accepted.

ARTICLE II – OFFICERS/BOARD

A. THE OFFICERS

- 1) Consist of President, Vice President, Secretary, Treasurer and Webmaster.
- 2) Board of Directors consists of three members.

B. NOMINATIONS AND ELECTIONS

- 1) Are held bi-annually at the regular October business meeting of odd numbered years.
- 2) Nominations: Any member in good standing may nominate any member in good standing to any office.

- 3) Elections: After nominations at the same meeting, members will elect officers by silent vote of two (2) votes per club, one (1) vote per independent member.

C. TERMS OF OFFICE

- 1) Officer's terms are for two (2) years beginning January 1st on an even numbered year and ending December 31st, two (2) years later in an odd numbered year.
 - a. Officers cannot hold any office or offices for more than two (2) consecutive terms.
- 2) Board of Directors: It is perpetually renewing until or when death, resignation, removal (done by officers only) or non-eligible membership. Vacancies in the Board are filled by a quorum vote of officers.

D. REMOVAL FROM OFFICE

- 1) Officers may be removed from office with or without cause by the membership at a special meeting for that purpose or at a regular October business meeting.
- 2) Board of Directors: A board member may be removed from the office by the Officers only.

E. VACANCIES

- 1) Officers: Any vacant office may be filled by a majority vote of a quorum of officers/Directors for an interim appointment to fill out the balance of that term of office.
- 2) Directors: Any vacancies are filled by a quorum vote of the officers.

ARTICLE III – DUTIES

- A. **PRESIDENT:** Chair all regular business and special meetings excepting those portions dealing with clear conflict of interest. Responsible for representing H.O.A.V.C. in any vanning capacity needed as sanctioned by the membership. The President shall organize and coordinate H.O.A.V.C. annual HAVOC. The President will appoint on a temporary basis, a person to fill any temporary vacancies at any meeting for that meeting. The President is responsible for directing subordinate Officers/Directors in the performance of their duties.
- B. **VICE-PRESIDENT:** Shall fill the Office of the President when the President is temporarily not available, or fill the Office of the President if the office is vacated, until an election can be held. Vice President shall act as Sgt-at-Arms at all meetings. The Vice President will also perform other duties as directed by President or the Council.

- C. **SECRETARY:** Shall take the minutes at all meetings and keep record of them. Meeting records to be available on reasonable request and at all meetings. A copy of the most recent minutes to be furnished to the President prior to each meeting. The Secretary is responsible for printing, publishing and mailing the H.O.A.V.C. newsletter six (6) times annually. The newsletter is to be printed during even numbered months and mailed on odd numbered months. The newsletter is to be sent to all member clubs/independents, subscribers and select courtesy copies. The Secretary shall also perform any other duties as assigned by the President or the Council.
- D. **TREASURER:** Will receive all dues, subscription fees, and monies from sale of memorabilia, fundraisers and donations, given or due H.O.A.V.C. and keep records of them. The Treasurer will pay from H.O.A.V.C. funds legitimate council expenses, and keep a complete record of income and expenses along with receipts and other related information. The Treasurer will also be responsible for all H.O.A.V.C. property and a record of distribution. The Treasurer will give a copy of monthly bank statements to the President as well as give a complete financial report to the Council at least once a year. The Treasurer will be responsible for pre-entries and gate receipts at H.O.A.V.C.'s annual HAVOC. The Treasurer will also give to the President a list of paid and in good standing, eligible to vote members prior to each meeting. All of the Treasurer's books and records will be available to any member on reasonable requests. The Treasurer will also perform duties as assigned by the President and Council.
- E. **WEBMASTER:** The Webmaster is responsible for maintaining the H.O.A.V.C. website. The Webmaster will also perform duties as assigned by the President and Council.
- F. **BOARD OF DIRECTORS:** Will oversee the operational by-laws and answer questions from the membership as to function and applicability of them. The Board of Directors have no vote other than that which they are entitled to by virtue of their individual membership in H.O.A.V.C.
- G. **BOOKS AND RECORDS:** All money books, records and property kept by or entrusted to any Officer/Director will have a receipt made listing out the items and signed for at transfer of Office to the new office holder. Two (2) Board of Directors must inspect books and Records before turning them over to the new Treasurer. A copy of the monthly bank statement must be sent to the President.

ARTICLE IV – REMOVAL OF OFFICERS

- A. **OFFICERS:** May be removed from office with cause, or without cause by a vote of the majority of the members entitled to vote at that time.
- B. A motion to remove may be considered by the membership at a special meeting called for that purpose, or at a regularly scheduled meeting.
- C. A motion to remove may be made by any member in good standing.

- D. Removal from Office requires a majority vote of the membership in good standing and eligible to vote.

ARTICLE V – MEETINGS

- A. Shall be at any/all Council Sanctioned events whenever possible. Meetings will begin at time set and announced by the host club. Failing such an announcement, the meeting will begin at 11:00 AM on the Saturday of the event. All meetings will begin with a roll call of clubs/independents in good standing and eligible to vote to establish a quorum and the number of votes in attendance.
- B. Any meeting to constitute a formal meeting requires a quorum of clubs/independent members in good standing to be present. Failing a quorum, the meeting may be held for informational purposes only.

C. SPECIAL MEETINGS

- 1. May be called by the President, or a majority vote of the Officers/Directors or a majority of voting eligible membership.
- 2. Special meetings require a notice of the date, time and place of meeting along with the express purpose of the meeting. Said notice must be mailed no later than ten (10) days prior to the meeting.
- 3. Annual Business Meetings
 - a. Shall be held each October.
 - b. Normal and special Council business will be conducted at this meeting. Date and time will be announced annually. Officer nominations and elections will be conducted at this meeting on odd numbered years.
- 4. Phone meetings: The President may call a phone meeting at such times it is deemed necessary.
- 5. Voting is two (2) votes per Club, one (1) vote per independent. Clubs/Independents must be in good standing with dues paid. No votes for Associate Members. No votes for subscribers to H.O.A.V.C. newsletter. A majority rules is applicable in all cases.

ARTICLE VI – MEMBER CLUBS

- A. Individual clubs may at their discretion, determine who may/may not be members of their own club.
- B. Member clubs will make their own decisions as to what restrictions they may make as to entry to their event.
- C. Flyers: The Council may not dictate to the Clubs/Independents but does offer the following guidelines for the flyers advertising an event: event, location, mile marker, emergency phone numbers, CB monitor, food vendors, restricted

entry, type of show-n-shine judging, classes of judging, any other restrictions or other pertinent information. The Council does not require that the Council logo be on the flyer of any Sanctioned event.

ARTICLE VII – EVENT SANCTIONING

- A. Clubs with event history i.e.; one or more consecutive annual events on the same weekend, have priority but must renew sanction each year as soon as possible, but no later than January 31, otherwise, that weekend becomes open for consideration for other clubs/independents.
- B. Two or more Council member clubs may have scheduled sanctioned events on the same weekend provided they are 350 or more miles apart.
- C. Open dates will be considered on a first come first serve basis.
- D. Two clubs requesting sanctioning for the same weekend, the club with the longest council membership seniority will be granted sanctioning.

ARTICLE VIII – H.O.A.V.C.’s HAVOC

- A. Shall be held annually in October and the last Sanctioned Van-In event of the season.
- B. HAVOC will be a Halloween theme.
- C. HAVOC will be organized by the H.O.A.V.C. President and Officers/Board with the Club/Independents volunteering for various activities, such as games for kids and/or adult door prizes, goodie bags and trophies for any awards.
- D. Vendors
 - 1. Must register at the gate as a vendor.
 - 2. Vendor fee is a door prize of a minimum of \$30.00 value. Entry is free.
- E. Raffles
 - 1. All raffles must register at the gate on entry.
 - 2. H.O.A.V.C. will conduct a bottle raffle at each HAVOC. Bottles will be supplied by: two bottles (2) by clubs and one (1) bottle by Independent. All proceeds go to H.O.A.V.C.
- F. Goodie bags and door prizes to be supplied on a voluntary basis from the membership and supplemented by membership setting and approving the amount to be spent.
- G. Wristbands to be issued at the gate on entry to legal aged adults. Wristband must be worn to consume H.O.A.V.C. supplied alcohol beverages.
- H. Juvenile Drinking: H.O.A.V.C. will not serve for allow underage people to consume H.O.A.V.C. supplied alcohol beverages, nor will juveniles be allowed to get “refills” for adults.

- I. Curfew: Kids 16 and younger must be in their campsite by 11:00 PM or in the company of their parents or legal guardian.
- J. Camping Trailer Fee: H.O.A.V.C. may charge a camping trailer fee if the campground charges extra for them.

ARTICLE IX – BY-LAWS CORRECTIONS AND/OR AMENDMENTS

- A. These By-Laws may be amended by the membership at a regular annual business meeting by following Roberts Rules of Order and a majority vote.
- B. All amendments and/or corrections shall be printed in the H.O.A.V.C. newsletter.
- C. Current, up-to-date, and dated copies of these By-Laws will be printed on each odd number year and distributed to the members in good standing. A current copy will be given to new members at the time they join.